

PHARMACY AND THERAPEUTICS COMMITTEE (PTC) DELETION OF FORMULARY MEDICATION REQUEST

INSTRUCTIONS:

- The proposal to delete a formulary medication due to low usage or availability of formulary alternatives can be requested through a written request directed to the Chairman of the Pharmacy and Therapeutics Committee (PTC) accompanied by the “Pharmacy and Therapeutics Committee Deletion of Formulary Medication Request”.
- The request can be completed by Consultants and Associate Consultants only.
- The request shall be approved and signed by the Department Head of the requestor.
- The requested medication for deletion must be discussed in the department meeting and attachment of meeting minutes is required.
- Please attach any pertinent literature, if available, to supplement your request.
- Incomplete request will not be processed
- Approved request by Hospital Pharmacy & Therapeutic Committee (PTC) will be delivered together with the minutes to Regional PTC (if available) or regional assistant director of therapeutic services in regional directorate of health affairs to Therapeutic Services Deputyship in Ministry of Health.

TO BE COMPLETED BY THE REQUESTER:

GENERIC NAME:

BRAND NAME:

DOSAGE FORM:

INDICATION:

CURRENT FORMULARY ALTERNATIVES:

JUSTIFICATION(S):

REQUESTOR NAME / SPECIALITY

SIGNATURE:

DATE:

DEPARTMENT HEAD NAME:

SIGNATURE:

DATE: